

DRAFT

**System Issues and Social Change Workplan 2017-2018**

	<b>Project</b>	<b>Description</b>	<b>Timeline</b>	<b>Responsibility</b>	<b>Outcomes</b>	<b>To Be Determined</b>
1	<b>Stories about Housing Privately Sponsored Refugees</b>	Collecting stories from Private Sponsors on their experiences in trying to find housing accommodations for Syrian Refugees. Interviews to be recorded (video or audio with animation??) ie: StoryCorps, North York Community House Digital Stories?	Identify 5 sponsors by end of 2017 Start interviews in new year		Highlight the state of affordable housing in Toronto	Format of final project Scan of current refugee research projects – can we partner? (ie: York U research on Syrian Refugees) Can we hire a consultant? How many stories is feasible? 5?
2	<b>Research on what makes a successful welcoming campaign</b>	An environmental scan of Welcoming Campaigns around the world – what elements are needed? Who should take the lead? How is message determined?	Completed by Dec 2017		Information will give us a good understanding of the elements of a successful campaign	Where to scan? Global? Are there certain countries/regions we should focus (perhaps some that are similar to our situation?)
3	<b>Knowledge Translation of Census Data</b>	Development of visual graphics, factsheets and/or other tools that interpret research finding for community members, partners, staff and supporters	Ongoing		Making research and complicated data easy to understand, relevant and useful for everyday service delivery	Several documents have been created over the summer – what information should we interpret next Is there customized data we would like to request from funders/government/Stats Can?
4	<b>Identifying emerging research needs</b>	A short document that outlines a process for the selection of emerging research issues	To be completed by Dec 2017		A document that lists the possible research areas we can focus on an how we determine which to select	How to determine research areas How do members inform Working Group of issues they are seeing in the field? How much does ‘funding availability’ influence our choices? Who determines which topic to move forward with?

	<b>4a</b>	<b>Conducting research</b>	Carrying out the research project selected (funding applications,—if needed, set up a research sub-committee, developing research outline/abstract, and conducting research, writing, editing, final product, knowledge translation documents)	Ongoing		A final research report Community friendly documents	How will format of the research be determined? Research sub-committee opened to other members interested? What Knowledge Translation documents will be developed? Dissemination plan?
<b>5</b>		<b>Developing a Policy framework</b>	A policy framework that outlines the areas of interest, principles, long-term goals and overall direction	To be completed by Dec 2017		A document that outlines the overall principles and long-term goals of addressing policy issues	How to determine policy issues
	<b>5a</b>	<b>Addressing a policy issue</b>	Develop a plan to address the specific issue (meet with relevant people, draft a letter)	Ongoing		A document that states our position on a specific policy issue	How to choose which issue to address How will issue be addressed When do we need LIP Council approval? What does that look like (vote to endorse? 51% or more)